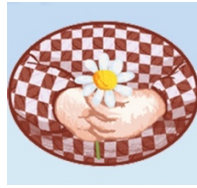


## Stone Bay Montessori and Beach School



### Cleaning Policy

All cleaning materials, in use and surplus, are kept in the kitchen, in a wall cupboard. A minimum of products are kept on the premises and COSHH safety data sheets are kept in a folder in the same cupboard.

Toilets, basins and floors in the cloakrooms are cleaned every morning. Toilet paper, soap and paper towels are replaced if necessary.

Cloakrooms are monitored by the manager and all of the rest of the staff throughout the morning.

At the end of the morning, after the children have left the School, a staff members clean the cloakrooms, toilets, potties, basins and floors.

A cleaning rota is kept in the kitchen, which staff check off and sign on completion (see overleaf).

### **COMMITMENT**

Wherever possible we use natural plant based cleaning materials. These products have numerous benefits, not only because they are not full of poisons, but also because they fit in with our ethos of looking after the environment and recycling.